Common Budget Transfer Account Numbers for End-Users

The following numbers are the most <u>common</u> account numbers for end-users to apply when entering budget transfers. The Budget Office maintains the budgets in 610111 Unclassified Position, 610210 Classified Positions, and 610411 Terminal Pay. For Indexes that begin with "1," the Budget Office also manages the budgets involving fringe (any account number starting with "62"). "6" accounts are for personnel expenses and typically budgets occur in the six-digit account. "7" accounts are for operating expenses and typically budgets occur in the five-digit pool account.

Single Accounts

Budget occurs in the same account as the expense

610211 Temporary Positions, **610112** Chair and Director Stipends, **610412** Overtime, **610414** Other Earnings

610113 Dual Employment – Non-Concurrent, **610114** Dual Employment – Concurrent

610129 Adjunct Fall**, 610130** Adjunct Spring

Budget Only Single Accounts

610133 Faculty Salary Adjustment

610134 Faculty Lapsed Salary

610233 Staff Salary Adjustment

Pool Accounts

Budget occurs in the five-digit pool account, and expense occurs in the six-digit account

61030 Student Employment – Contains the budget for 610320 Non-Work Study, & 610310 Federal Work-Study

61033 Assistantships – Contains the budgets for 610332 Research Assistantships, 610333 Graduate Assistantships, & 610331 Teaching Assistantships. Assistantship budgets may also occur in the six-digits account, depending on time of establishment.

71010 Contractual Services – Contains the budget for every account beginning with "71"

72010 Supplies - Contains the budget for every account beginning with "72"

73010 Travel - Contains the budget for every account beginning with "73"

74010 Fixed Charges - Contains the budget for every account beginning with "74"

77010 Equipment-Capitalizable - Contains the budget for every account beginning with "77"

*Exceptions – 720183 Postage and 720187 Educational Supplies may contain budgets available for budget transfers

Questions? Budget@cofc.edu